

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: April 29, 2013

***Denotes attendance at this meeting**

Committee Members: Brian Gretzler-Chairperson*
Lynette Askew- Vice-Chairperson
Kelly Wilson-Secretary*
Lisa Lockwood- member*
Louise Harley- member

Office of Human Rights: Hillary Zaneveld, Office of Human Rights

Other Attendees: None

Program Affiliates:

- Alliance of Community Provisions
- Brighton Gardens
- Dominion Day Services
- Family and Youth Foundations Counseling Services
- Giving Hearts, LLC/Independent Hands
- Greater Williamsburg Residential Facility and Intensive In-home & Counseling Division, Unison Mental Health, Destiny's Supportive In-home (formerly Destiny's House)
- Jerolin Management
- National Coalition for Youth and Families USA, Inc.
- Positive Pathways
- Progressive Counseling Services
- Ultimate Care Services
- Virginia Baptist Children's Home and Family Services

I. Call to Order: - Mr. Gretzler called the meeting to order at 7:05pm at the Pretlow Library.

II. Motion to Approve Agenda: Ms. Wilson motioned for the agenda to be approved and Ms. Lockwood seconded.

III. Approval of Minutes: Ms. Wilson made a motion to approve the minutes from 1/28.13 and Ms. Lockwood seconded the motion with changes.

IV. New Business: There are currently two vacancies/openings on the Norfolk LHRC

V. Advocate's Report

There are two consumer vacancies on the Norfolk LHRC. Consumer positions can be filled by individuals who have received services over the past 5 years or are currently receiving services. These are state mandated positions and if the vacancies are not

filled for 6 months or longer then the State Human Rights Committee can decide to dismantle this LHRC which would put all providers out of compliance. The providers would then have to find another LHRC to affiliate with.

Ms. Zaneveld shared there will be training for LHRC committee members that providers may attend at the Southeastern Training Center in Chesapeake. If providers are interested in attending the training they should contact Timothy Jones for more information.

Ms. Zaneveld reviewed that all licensed providers should attend training for the CHRIS system if they have not already. She instructed any providers who had not received information about the CHRIS system to contact Margaret Walsh. By the end of the year all reporting to the office of Human Rights and Licensing will be completed online via the CHRIS system.

Ms. Zaneveld reviewed with providers that the program reports must be received prior to the meeting. If providers fail to submit a report prior to the meeting the office of Licensing will be contacted to report that the provider is out compliance with the office of Human Rights. Also, if provider fail to attend more than one meeting Human Rights will notify licensing that you are not in compliance.

VI. Public Comment: There were no public comments.

VII. Program Reports

Name of Program: Alliance of Community Provisions

Gwen Proctor presented the Quarterly report for Alliance of Community Provisions. Please see the attached Quarterly Report for further information.

Name of Program: Brighton Gardens, LLC.

Tijuana Bell presented the Quarterly report for residential and day support services from Brighton Gardens. Please see the attached Quarterly Report for further information.

Name of Program: Family and Youth Foundations Counseling Services

No one was present from Family and Youth Foundations Counseling Services to present a report.

Name of Program: Giving Hearts, LLC/Independent Hands

Alice Robinson presented the Quarterly reports for Giving Hearts and Independent Hands. Please see the attached Quarterly Report for further information.

Name of Program: Greater Williamsburg Residential Facility and Intensive In-home Counseling & Mentoring Division, Unison Mental Health, Destiny's Supportive In-home (formerly Destiny's House)

Patrice Matthews presented the Quarterly reports for residential, intensive in-home, and mental health supports for Unison Mental Health, and Destiny's Supportive In-home. Please see the attached Quarterly Report for further information.

Name of Program: Jerolin Management Services, LLC

No one was present from Jerolin Management Services, LLC to present a report.

Name of Program: National Coalition for Youth and Families, USA. INC

No one was present from National Coalition for Youth and Families, USA. This program's attendance was discussed.

Name of Program: Positive Pathways

Delisha Williams presented Quarterly report for Positive Pathways. Please see the attached Quarterly Report for further information.

Name of Program: Progressive Counseling Services, LLC

Doretha Selby-Diggs presented the Quarterly report for mental health support services. Please see the attached Quarterly Report for further information.

Ultimate Care Services

LaBarbara Majette presented the Quarterly report for Ultimate Care Services. Please see the attached Quarterly Report for further information.

Name of Program: Virginia Baptist Children's Home and Family Services (doing business as HopeTree Family Services)

Crystal Burgess presented the Quarterly report for residential and in-home services. Please see the attached Quarterly Report for further information.

VIII Requests for Affiliation

Affinity Healthcare Group, LLC-requested affiliation for an outpatient opioid treatment program and will provide substance abuse counseling and support. Affiliation was granted with the identified changes made to program rules and behavior management.

New Beginnings Home Care- requested affiliation for sponsored residential program for I.D. individuals in Suffolk. Behavior management and program rules were approved pending changes and affiliation was granted.

E.R. Lighthouse- Requested affiliation ID/MH Residential program for up to 4 individuals. The policies that were submitted to the Human Rights Advocate and LHRC Committee members were licensing policies. Affiliation was granted pending the submission of Human Rights policies.

Giving Hearts for the camera usage policy: approved policy pending the comments from the Human Rights Advocate.

IX. Administrative Issues

None.

X. Schedule of Meetings

The next meeting will take place on July 29, 2013 at the Pretlow Library in Norfolk located at 111 W. Ocean Avenue, Norfolk, VA 23503. Dinner will be served at 6:30pm and meetings will begin promptly at 7:00pm.

XI. Executive Session- The public portion of the meeting was concluded at 7:50pm. The committee moved to go into executive session pursuant to VA Code 2.2.3711 (A)4 for the protection and privacy of individuals in personal matters not related to public business, namely for the purpose hearing from Giving Hearts, LLC to review patient information pursuant to the regulations.

The Norfolk Regional LHRC members all so certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meetings requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. There were no recommendations made by the LHRC members.

XII. Adjournment

The meeting was adjourned at 8:05pm.

Meeting Attendees

Genevieve King, Affinity Healthcare Group
Carla Taylor, Affinity Healthcare Group
Vincent Hamilton, Ultimate Care Services
Alice Robinson, Giving Hearts, Helping Hands
Ronald Martin, Affinity Healthcare Group, LLC
Judd Mendelson, Affinity Healthcare Group, LLC
Whitney Guyton, ER Lighthouse
Tamara Grandiot, ER Lighthouse
Nyla Smith, New Beginnings Home Care
Tijuana Bell, Brighton Gardens
LaBarbara Majette, Ultimate Care Services
Patrice Matthews, Unison Mental Health, (formerly Destiny's House)
Gwen Proctor, Alliance of Community Provisions
Gregg Proctor, Alliance of CommunityProvisions
Delishia Williams, Positive Pathways
Doretha Selby-Diggs, Progressive Counseling Services
Crystal Burgess, Virginia Baptist Children's Home and Family Services (HopeTree FS)

Submitted by: Crystal Burgess, LHRC Secretary